

INTERNAL AUDIT PLAN 2011/2012**From 4th April 2011 to 30th March 2012****Section 151 Assurance**

	FULL YEAR TOTAL PLANNED	Appendix C FULL YEAR TOTAL UNDERTAKEN
Cash and Bank Reconciliation	40	49
Council Tax	20	29
Creditors	20	54
Debtors	15	3
Housing Benefit	30	15
Housing Rent	30	20
Income	10	6
Main Accounting System	15	8
NNDR	20	24
Payroll	45	45
Risk Management	10	0
Taxation	5	0
Treasury Management	5	2
Sub Total	265	255

Governance/VFM

Physical	175	184
Financial	88	72
People and Partners	105	143
Sub Total	368	399

Fraud

Detection	85	109
Investigation	95	138
Prevention	40	18
Sub Total	220	265

Front Line Services

Place	85	88
People	405	473
Sub Total	490	561

TOTAL CHARGEABLE DAYS

TOTAL CHARGEABLE DAYS	1,343	1,480
TOTAL DAYS NOT CHARGED	723	557
TOTAL WORKING DAYS	2,066	2,037

NON-RECHARGEABLE

<i>Audit Management and Admin</i>	227	159
<i>Leave</i>	408	389
<i>Training</i>	40	9
<i>Sickness absence</i>	48	0
TOTAL NON-RECHARGEABLE DAYS	723	557

TOTAL WORKING DAYS**2,066** **2,037**